

February 11, 2015

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
February 11, 2015**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Julian LeFlore	Joan Hoolahan
Christopher Colon	Yuenge Groce	Stephanie Walsh
Daffonie Moore	Katrina Tatem	Heidi Holden

District Representatives:

Quinton: Richard Watson

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal-Salem Middle School
Deborah Piccirillo, School Business Administrator	Will Allen, Vice Principal-Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supv. Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick School
John Mulhorn, Principal, Salem High School	Sharen Cline, Supv. Early Childhood
Jennifer Pell, VP Salem High School	Darryl Roberts, VP Salem High School
OTHERS: Mr. Barbour - Solicitor	Dr. Theodore Johnson – Consultant

1. Swearing in newly elected Board of Education members:

Daffonie Moore Katrina Tatem Stephanie Walsh

*Code of Ethics was reviewed/passed out by our Solicitor Roger Barbour

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

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Students of the month for February 2015:

John Fenwick School	Harmony Wilmore	Grade K	Ms. Sharon-Paris
	Cameron Vile	Grade K	Ms. Lauren Conroy
Salem Middle School	Quadier Adams	Grade 7	Mr. Lee
	Ashantie Wright	Grade 7	Mrs. Tortella
Salem High School	Ezekiel Patterson	Grade 9	Ms. Gonzalez
	Michael Kamenakis	Grade 11	Mrs. Yurchenko

Staff Member(s) of the month for February 2015:

Salem Middle School - Sandra Laubengeyer – School Nurse

Presentation:

BOARD COMMITTEE REPORTS

PRINCIPALS’/ADMINISTRATORS’ REPORTS AND COMMENTARY

SUPERINTENDENT’S COMMENTS/REPORTS

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tion (/) Board to approve regular and executive minutes of January 7, 2015 Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary’s reports in memo: #2-A-E-8/DIST*.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of December 2014.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending December 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending December 2014 as follows:

Board Secretary	Date
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- C. *Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014 The Treasurer’s Report and Secretary’s Report are in agreement for the month of December 2014 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending December 2014 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for January 2015 **\$ 85,263.77**

To approve Payment of Bills for February 2015

General Account \$ 809,785.90	Food Service \$93,030.74
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Confirmation of payrolls for January 2015

<u>January 15, 2015</u>	General Acct. Transfer	\$733,033.63
<u>January 30, 2015</u>	General Acct. Transfer	\$693,854.06

Miscellaneous

Motion (/) Board to Approve: **#2-G-8/DIST**

1. Board to approve the submittal to the NJDOE: HIB Investigations, Trainings and Programs and EVVRS Data Report for Report Period #1 July 1, 2014 through December 31, 2014.

2. Request board approval of the tuition rates for the 2015-2016 school year and board approval to contract with the sending districts at the following estimated per pupil rates.

Preschool/Kindergarten	\$14,000
Grades 1-5	\$14,500
Grades 6-8	\$15,500
Grades 9-12	\$18,500
Multiple Disabilities	\$20,000
Preschool Disabled-Full Time	\$20,000
Resource Room	\$25.40/per hour
Extended School Year	\$3,500

3. Board to approve receiving the following homeless students from Trenton City School District for the 14-15 SY effective December 18, 2014.

<u>Initials</u>	<u>Grade</u>	<u>Tuition Revenue</u>
Z.L.	K	\$8,633

Board to approve sending the following homeless students to Vineland School District for the 14-15 SY:

<u>Initials</u>	<u>Grade</u>	<u>Tuition Expense</u>	<u>Effective</u>
N.M.	3	\$10,894.50	11/13/14
J.M.	1	\$10,894.50	11/13/14
R.M.	1	\$10,894.50	11/13/14
N.M.	PK	\$8,375.40	01/05/15
R.C.	2	\$4,196.40	10/02/14-12/23/14
R.C.	3	\$4,196.40	10/02/14-12/23/14
A.G.	6	\$16,952.00	09/04/04
J.G.	8	\$16,952.00	09/04/04

4. Board to approve the following staff to be expensed to the IDEA Part B Preschool Grant #20-253-100-106-00-BUS:

Erin Ecret 33% of total salary of \$20,475

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STUDENT MATTERS HIGH SCHOOL

A. Field Trips #4-A-8/HS

Motion (/) Board to Approve: #4-A-8/HS

1. Board to approve the following High School field trips:

FBLA State Leadership Conference East Brunswick NJ 3:00 pm (2-25-15) 6:00 pm (2/27/15)	February 25, 2015 February 27, 2015 1 student	Mrs. Landolfi 1 bus All other cost paid by Perkins Fund
FBLA State Leadership Conference East Brunswick NJ 7:30 am (2-26-15) 6:00 pm (2/27/15)	February 26, 2015 February 27, 2015 8 student	Mrs. Landolfi, Mrs. Poinsett 2 bus 4 substitutes All other cost paid by Perkins Fund Registration \$630 #20-361-100-800-00-SPP Hotel/Food - \$1,244.88 #20-361-100-800-00-SPP
Salem County Science Fair set up Carneys Point NJ 11:00 am – 1:00 pm	February 26, 2015 30 students	Mr. Ferguson 1 bus
Salem County Science Fair judging Carneys Point NJ 8:00 am – 2:15 pm	February 26, 2015 30 students	Mr. Ferguson 1 bus 1 substitute
Salem County Honors Choir/Band Pennsville High School Pennsville NJ 8:30 am – 2:15 pm	March 18, 2015 April 1, 2015 19 students	Mr. Botbyl, Ms. Murray 2 substitutes 2 buses
NYC Theatre Trip New York NY 6:30 am – 10:00 pm	March 26, 2015 50 students	Mr. Botbyl, Mrs. C-Pierangeli, Mrs. Hudock, Mrs. Irvine, Mr. Mellon, Ms. Murray, Mrs. Poinsett 7 substitutes (All expenses including the bus are pd by the student and fundraisers \$150/ea)
Salem County Honors Choir/Band Pennsville High School Pennsville NJ 5:30 pm – 9:00 pm	April 1, 2015 April 1, 2015 19 students	Mr. Botbyl, Ms. Murray 1 bus
Costs:	Substitutes: \$1750.00 Transportation: \$1761.36	Various Accounts #15-000-270-512-03-SHS

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B. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-8/DIST**

- Board to approve the following home instruction and out of district students:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
01280085	A Step Ahead Bridgeton	\$29/hr 2 hr/5 days/wk	1/6/2015 4-6 months	#11-219-100-320-00-CST
01270082	A Step Ahead Bridgeton	\$29/hr 2 hr/5 days/wk	1/6/2015 4-6 weeks	#11-150-100-320-00-BUS
01210005	Kennedy Univ. Hospital	\$396.00 \$44/hr x 9 hrs	1/22/2015 2/3/2015	#11-150-100-320-00-BUS
01240110	The Rockford Center	\$44/hr \$1,232.00	1/2015 3/2/2015	#11-219-100-320-00-CST
5944984368	SCSSD/Cumberland 1-1 Aide	\$42,850. \$37,400.	1/28/2015 6/30/2015	#11-000-100-565-00-BUS #11-000-100-565-00-BUS
01170056	Ranch Hope	\$35/hr 2 hr/5 days/wk	1/5/2015 TBD	#11-150-100-320-00-BUS
01210012	The Rockford Center	\$44/hr \$1,232.00	1/29/2015 2/13/2015	#11-150-100-320-00-BUS
01220015	A Step Ahead Bridgeton	\$29/hr 2 hr/5 days/wk \$1740.00	1/27/15 3/10/15	#11-150-100-320-00-BUS

STUDENT MATTERS NON-HIGH SCHOOL

A. Field Trips #4-A-8/NHS

Motion (/) Board to Approve: **#4-A-8/NHS**

- Board to approve the following Middle School field trips:

Quinton Township School Quinton NJ 12 noon – 2:00 pm	February 24, 2015 Academic League match 12 students	Dayna Cregar 1 bus
Salem Community College Carneys Point NJ 10:30 – 11:15 am	February 26, 2015 Salem County Science Fair 15 students (set-up)	Allyson Bey, Christopher Lee 1 bus
Salem Community College Carneys Point NJ 8:30 – 2.00 pm	February 27, 2015 Salem County Science Fair 15 students (awards)	Allyson Bey, Christopher Lee 1 bus 2 substitutes
Lindenwold HS Lindenwold NJ 2:00 pm – 6:30 pm	March 7, 2015 Music Festival 30 students (\$5.00 each)	Shaun Brauer, Irina Yurchenko, Cathy McConathey, Mrs. DeVilmé 1 bus
Franklin Institute Phila. PA 8:30 am – 2:45 pm	May 22, 2015 Science/Geography 41 students (\$15.50 each)	Tortella, Starn, Moore, Lusby, Hughes, Weigler, Miller, Tulini, Owen Dublin 1 sub 2 buses

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Costs:	Admission cost: \$637.50	#15-190-100-500-02-SMS
	Substitutes (2): \$250.00	#15-120-100-101S-02-SMS
	Substitute (1): \$125.00	#15-130-100-101S-02-SMS
	Transportation: \$1,462.09	#15-000-270-512-02-SMS

PERSONNEL DIST/ HIGH SCHOOL

A. Employment

Motion (/) Board to Approve: **#8-C-8/HS**

- Board to approve the following substitute(s) for the 2014-2015 school year.

David Coyle	CE Teacher of Math	Theresa Marini	Sub. Cert.
Mary Ann Penn	Sub. Cert.	Albert Fisher IV	Sub. Cert.

B. Financial Request:

Motion (/) Board to Approve: **#8-D-8/HS**

- Board to approve the following Winter 14-15 Athletic Staffing Placements:

Basketball Girls – Assistant Coach Freshman	Jaime Bacon	\$1,698
Event Staff MS	As needed	Pamela Foster \$34/game

- Board to approve to add Jennifer Rufino as a substitute to the Focus on Education after school program. This program focuses on students who are below grade level in literacy and math. Account #20-231-100-100F-02-SMS

- Board to approve the following Stipend positions:

Renee Murray	Choral Advisor (Feb.-June 2015)	\$459
Jonathan Botbyl	Theatre Arts Music Director	\$1730
(Both positions are open due to Maura Schwartz resignation.)		
Renee Murray	Theatre Business Manager	\$333

- Board to approve the following Spring 2015 Athletic Coaching Positions:

Baseball	Head Coach	\$5,094	Sean O'Brien
Baseball	Assistant Coach (Varsity)	\$1,698	Josiah Hughes
Baseball	Assistant Coach (JV)	\$3,821	Steve Sheffield
Softball	Head Coach	\$5,094	Jamie Bacon
Softball	Assistant Coach (Varsity)	\$3,821	Charles Mellon
Softball	Assistant Coach (JV)	\$1,698	Shikeena Lynam
Tennis (Boys')	Head Coach	\$4,034	Jason Kutzura
Track (Boys')	Head Coach (Boys)	\$5,094	Dennis Thomas
Track (Boys')	Assistant Coach (Boys)	\$2,230	Montrey Wright
Track (Girls)	Head Coach (Girls)	\$5,094	Jeff James
Track (Girls)	Assistant Coach (Girls)	\$1,698	Regina Gatson

C. Leave of Absences:

Motion (/) Board to Approve: #8-E-8/HS

- Board to approve the following leave of absence:

Leave of Absence	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Unpaid Leave	Extend Leave	Return Date
AM	Medical	2/17/15 5/4/15	2/17/15 3/23/15	6 wks	3/24/15 5/4/15	6 wks	25 days	N/A	3/24/15 5/4/15	N/A	5/5/2015
EP	Medical	1/9/15 2/20/15	1/9/15 2/20/15	6 wks	N/A	N/A	30 days	N/A	N/A	2/13/15 3/6/15	3/9/2015
JS	Medical	4/20/15 7/10/15	4/20/15 6/1/15	6 wks	N/A	N/A	30 days	N/A	N/A	N/A	7/13/2015
MN	Medical	2/17/15 5/4/15	2/17/15 4/1/15	7 wks	N/A	N/A	31.5 days	N/A	N/A	N/A	5/5/2015

D. Miscellaneous:

Motion (/) Board to Approve: #8-F-8/HS

- Board to approve to contract with the following eight musicians to perform in the pit orchestra for this year’s musical, *The Wizard of Oz* to be presented on March 6 & 7, 2015. The musicians will provide 5 services (3 rehearsals/2 shows).

Ms. Amy Botbyl	Flute	Mr. Peter McCarthy	Bass
Ms. Misty Fiske	Piano	Mr. Ken Rafter	Trumpet
Mr. Jack Grimes	Clarinet	Mr. Gary Schneider	Clarinet
Mr. Matthew Martin	Percussion	Mr. Kevin Sykes	French Horn

Costs: 7 musicians x 5 services @ \$60.00/service = \$2100.00 #15-401-100-500-03-SHS
 1 musician x 5 services @ \$60.00/service = \$300.00 #15-401-100-101-03-SHS

PERSONNEL Non-High School

A. Employment

Motion (/) Board to Approve: #8-C-8/NHS

- Board to approve the employment of Donna Moore, JFA Para Professional to cover a Preschool maternity leave, from February 17, 2015 through May 4, 2015. Her salary will be \$51,084 BAOO prorated. Ms. Moore will return to her Para Professional position.
- Board to approve the employment of Michael Berry for Second Grade maternity leave from February 17, 2015 through May 4, 2015. Salary will be \$51,084 BAOO prorated.

B. Financial Request:

Motion (/) Board to Approve: #8-D-8/NHS

- Board to approve the request for salary level increase:
 Lamont Johnson Jr. from \$18,475 Step 1 Tier 3 to \$20,475 Step 1 Tier 4 Sept. 1, 2014
 Catherine McConathey from \$57,034 BA08 to \$59,034 MA08 January 1, 2015

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C. Miscellaneous:

Motion (/) Board to Approve: **#8-E-8/NHS**

- Board to approve for AHA Heartsaver CPR/AED Training for 10 John Fenwick Academy staff members at JFA. The training will be held on February 5, 2015 @ 3:30pm. The instructor will be Ms. Tonya M. Faggins who will be paid \$55 per participant, totaling \$550.00. Funds for said training exist in the following account: 15-000-223-500-01-JFA.

JFA staff members:

Doreen Price	Sharon Gross	Valerie Bey	Melissa McLaughlin
Cheri Parsons	Kourtney Maurizio	Janita Eason	Lisa Marich
Debra Garvine	Ruqayyah Ali		

Curriculum /Professional Development

Motion (/) Board to Approve: **#11-7/DIST**

- Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
John Bacon	Dist	Dr. Michel	National Family Engagement Summit 2015	03/12/15 03/13/15	Lynchburg, VA	Registration \$575.00 Hotel -\$205.88 Meals \$153.33 15-000-211-500(01-02-03)
Linda DelRossi Robert Carpo Christopher Cuprak	Dist SHS SMS	Dr. Michel	PARCC Online Assessment 2015 Update	01/14/15	Performing Arts Center at Richard Stockton College	-0- -0-
Julie Fialkow Michele Beach	SMS	Pascale DeVilme'	Teasing and Bullying for School Safety and Climate Teams	01/29/15	New Jersey Law Center – New Brunswick NJ	-0- -0-
Linda DelRossi Helen Hall Adam Pszwaro	Dist SHS SMS	Dr. Michel J. Mulhorn P. DeVilme'	PARCC 2014-2015 New Jersey State Administration Training	01/21/15	Ramada Inn Vineland NJ	-0- -0-
Bobbie Robinson	CST	Pamela Thomas	Annual New Jersey School Transportation Meeting	02/25/15	Clarksboro NJ	-0- \$17.23 11-000-219-592-00-CST
Karen Wright	JFS	Syeda Woods	Salem County School Counselors Association Meeting	02/20/15	Salem Community College	-0- \$6.96 15-000-223-500-01-JFS
Krystle Mullen Lauren Conroy	JFS	Syeda Woods	Conference for New Jersey Kindergarten Teachers	02/23/15	Atlantic City	\$242.00 -0- \$242.00 -0- 15-000-223-500-01-JFS

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D. Thomas C. Smith L. Robinson M. Wright L. Johnson Jr.	SHS SHS SHS SMS JFA	J. Mulhorn J. Mulhorn J. Mulhorn P. DeVilmé S. Woods	NIKE Coach of the Year Clinic	03/05/15 03/06/15 03/07/15	Breinigsville PA	Registration \$375.00 (All five) 15-402-100-500-030-SHS
Julie Fialkow	SMS	P. DeVilmé	Salem County Counselor Meeting	02/20/15	Salem Community College	-0- -0-

Facility Request

Motion (/) Board to Approve: **#12-8/DIST**

- Board to approve the following facility request.

Organization	USE	Date	Time	Charge
Dance Expressions- Pennsville	Auditorium SHS	Thursday 6/25/15	6PM – 10 PM	Rental \$1050.00
		Saturday 6/27/15	1PM – 5 PM	<u>Custodial \$350.00</u>
		Sunday 6/28/15	5PM – 9PM	Total \$1400.00

Monthly Reports

Motion (/) Board to Approve: **#13-8/DIST**

- Board to approve monthly reports for filing:

Policy

Motion (/) Board to Approve: **#14-8/DIST**

- Board to approve for 1st Reading of the revised/new Policy(s).
3542.1 Wellness and Nutrition
Board to approve for 2nd Reading and Adoption of the listed Policy(s)
6171.45 Independent Educational Evaluations

Miscellaneous

Motion (/) Board to Approve: **#15-8/DIST**

- Board to approve the reorganization of the Salem Middle School Parent Teacher Organization (PTO) by Ms. Kieesha Davenport, parent volunteer, for the 2014-15 school year.

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EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, N.J.S.A 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the February 11, 2015 meeting of the Salem City Board of Education at _____.